

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: August 5, 2024

Action Required: No action is required at this time

Presenter: Paul Rudacille, ADA Coordinator

Staff Contacts: Paul Rudacille, ADA Coordinator
Ashley Marshall, Deputy City Manager

Title: ADA Transition Plan Update

Background

Under the Americans with Disabilities Act (ADA) Title II state and local governments must engage in self-evaluation and transition plan creation. In April 2023, the City of Charlottesville awarded a professional services contract to PIM to engage in a self-evaluation and to deliver an updated ADA transition plan to move towards current and full ADA compliance by the City under Title II.

At this council session, the city council and the public will receive an update on the progress of the self-evaluation and transition plan and information on its estimated completion date.

Discussion

The Americans with Disabilities Act (ADA) mandates that all State and Local Government agencies (Title II agencies) employing 50 or more individuals must undertake an ADA Self-Evaluation and Transition Plan. This requirement extends to all public entities, regardless of their size. The City of Charlottesville has engaged [Precision Infrastructure Management](#), a consulting firm with extensive experience in ADA-related projects, to perform, manage, and draft the final ADA Transition Plan with close City support.

The ADA Transition Plan has several objectives. First, a self-evaluation will be conducted to identify any potential barriers impeding the participation of individuals with disabilities in the county's programs, services, and activities. Second, to create the updated Transition Plan. This plan is an actionable, trackable method for addressing those barriers. The transition plan details any structural/programmatic changes that would be undertaken to achieve access and specifies a time frame for their completion. It functions as a master plan and shows good faith that we have identified and will work on our issues.

The scope of the work to complete the self-evaluation and the transition plan includes:

- All facilities that are used or accessed by members of the public
- All public-facing programs and services
- City website
- Policies and standard operating procedures
- Public right-of-way and city-maintained roads

The first step in the ADA Transition Plan update process, as noted above, will be the Self-Evaluation. Following the completion of each area of self-assessment, the City of Charlottesville will work with its partner, Precision Infrastructure Management (PIM), to create “Implementation Plans” for remediating ADA deficiencies found during the self-assessment phase of the project. These implementation plans will be informed by ADA regulations, City code, and public input, among other factors.

Once all Implementation Plans have been drafted and properly reviewed by key City Staff, the full ADA Transition Plan will be presented to the public and Charlottesville City Council for comment. The ADA Transition Plan is intended to be a “living document” and should be updated continuously with additional community feedback, updated self-assessments, and updated remediation schedules. This project will be managed by the City's ADA Coordinator, Mr. Paul Rudacille, whose office is now housed as a part of the City Manager's Office of Social Equity.

Alignment with City Council's Vision and Strategic Plan

Community Engagement

The ADA Transition Plan processes include several public engagement opportunities: public survey open from late 2023-Spring 2024; open public engagement meetings held in September 2023, and January 2024; ADA Advisory Committee Review opportunity via Zoom in February 2024.

Budgetary Impact

Funding has already been allocated for this project.

Recommendation

No action is required at this time.

Alternatives

Attachments

None